

Southland Independent School District

Rt. 2, Box 103 (mailing address)
 190 8th Street (physical address)
 Southland, TX 79364
 (806) 996-5339

EMPLOYMENT APPLICATION FOR PROFESSIONAL PERSONNEL

We consider applicants for all positions without regard to race, color, national origin, age, religion, sex, marital status, the presence of a medical condition, disability, or any other legally protected status.

An Equal Opportunity Employer

Personnel Data	Date of Application _____ Social Security No. _____			
	Name: _____			
	_____ <i>Last First Middle Initial</i>			
	Current Address _____			
	_____ <i>Street/Box City State Zip</i>			
	Other Addresses where you may be reached _____			
Work Phone _____		Home Phone _____		
Other name that may appear on records _____ <i>(used only for reference checks)</i>				
Position Data	List the position(s) you are applying for _____			
	Credentials included with application			
	<input type="checkbox"/> Resume <input type="checkbox"/> All teaching and professional certificates or licenses <input type="checkbox"/> All transcripts showing degrees			
	Date you can begin work _____			
Have you been employed by Southland ISD in the past? <input type="checkbox"/> Yes <input type="checkbox"/> No				
If you answered yes, provide dates of employment _____				
Education/Training	Name and location of schools attended	Course of study and major/minor	Diploma, degree, certificate, or license held	Year graduated (college only)

Certification	Certificate or license currently held: <input type="checkbox"/> None <input type="checkbox"/> Valid Texas <input type="checkbox"/> Valid Other State <input type="checkbox"/> Texas Emergency <input type="checkbox"/> Texas One-Year: Expires _____ <input type="checkbox"/> Texas Temporary Administrative: Expires _____		
	Areas of Specialization: <input type="checkbox"/> Administrator <input type="checkbox"/> Superintendent <input type="checkbox"/> Principal <input type="checkbox"/> Midmanagement Administrator <input type="checkbox"/> Elementary <input type="checkbox"/> Elementary and Kindergarten <input type="checkbox"/> Secondary (Jr./Sr. High) <input type="checkbox"/> All-Level Art <input type="checkbox"/> All-Level Health and PE <input type="checkbox"/> All-Level Music <input type="checkbox"/> Librarian <input type="checkbox"/> Counselor <input type="checkbox"/> Special Education (specify) _____ <input type="checkbox"/> Vocational _____ <input type="checkbox"/> Nurse <input type="checkbox"/> Visiting Teacher <input type="checkbox"/> Supervisor <input type="checkbox"/> Other (specify) _____		

Teaching Experience	List teaching experience beginning with the most recent years:			
	Name and location of school	Type of assignment	Dates taught	Reason for leaving

Other Work Experience	Please provide a list of all other jobs or administrative positions you have held in the past 10 years. Attach additional sheets if necessary. Attach resume if available.			
	School district/ Firm name	Position/ Title	Dates employed	Reason for leaving

Certification

Please list relevant professional activities. Omit references to organizations that would reveal race, age, ethnic origin, or religion.

Papers/articles published _____

Seminars/workshops conducted _____

Other related professional activities _____

General Information

Do you have a relative who serves on the Southland ISD Board of Education?
 Yes No If yes, please provide the relative's name and relationship: _____

Have you ever been convicted of or pled guilty or no contest (nolo contendere) to a felony or offense involving moral turpitude (including, but not limited to, theft, rape, murder, swindling, and indecency with a minor)?
 Yes No

If yes, please state where, when, and the nature of the offense; indicate whether the charges were dismissed as a condition of probation, suspension, or deferred adjudication:

(A felony conviction is not an automatic bar to employment. The district will consider nature, date, and relationship between the offense and the position for which you are applying.)

References

Please list references the district can contact regarding your work history. Please include all managers and supervisors who evaluated or supervised your performance at your last two employers.

Full name of reference	School district/ firm name	Mailing Address	Position/title	Area code/ phone number

Verification	<p>I hereby affirm that all information provided in this application is true and accurate to the best of my knowledge and understand that any deliberate falsifications, misrepresentations, or omissions of fact may be grounds for rejection of my application or dismissal from subsequent employment</p> <p>I authorize the references listed on the previous page to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all such parties from liability for any damage that may result from furnishing the same to you.</p> <p>I understand that the district is authorized by Texas Education Code 22.083 to obtain criminal history record information on applicants selected for employment.</p> <p style="text-align: center;">_____ Signature</p> <p style="text-align: center;">_____ Date</p>
Personal Statement	<p>Please make a statement in your own handwriting concerning your reasons for desiring a position with the Southland ISD. (Please use additional sheets of paper if necessary).</p>

SOUTHLAND INDEPENDENT SCHOOL DISTRICT

CONSENT TO PERFORM CRIMINAL HISTORY/BACKGROUND CHECK IN COMPLIANCE WITH THE FCRA (FAIR CREDIT REPORTING ACT)

Last Name First Name Middle Name

Maiden or other name(s) used in any and all other records of birth or records of residence

*Address Apartment or #

City County State Zip

**Date of Birth Social Security Number **Gender **Race

*As shown on the original application

**To be used for criminal history checks only and not a part of the personnel file

I, _____, am an applicant for employment/volunteerism with Southland ISD and have been advised that as a part of the application process, the district conducts a criminal history background check. I do hereby consent to the District's use of any information provided during the application process in performing the criminal history check. The District has informed me that I have the right to review and challenge any negative information that would adversely impact a decision to offer me employment/volunteerism. In addition, I have been informed that I will have a reasonable opportunity to clear up any mistaken information reported within a reasonable time frame established within the sole discretion of the District. Under the Fair Credit Reporting Act, I have been advised that upon request, I will be provided the name, address, and telephone number of the reporting agency as well as the nature, substance, and source of all information.

The following are my responses to questions about my criminal history (if any):

1. _____ YES _____ NO Have you ever been convicted or pled guilty before a court for any federal, state, or municipal criminal offense? (exclude minor traffic misdemeanors)

If yes, please provide details below:

State _____ County: _____ Date of Offense: _____

Details of conviction: _____

2. _____ YES _____ NO Have you ever received deferred adjudication or similar disposition for any federal, state, or municipal offense?

If yes, please provide details below:

State _____ County: _____ Date of Offense: _____

Details of conviction: _____

Criminal History / Background Check

3. _____YES _____NO Have you ever received probation or community supervision for any federal, state, or municipal offense?

If yes, please provide details below:

State _____ County: _____ Date of Offense: _____

Details of supervision: _____

4. _____YES _____NO Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?

If yes, please provide details below:

Country _____ City: _____ Date of Offense: _____

Details of conviction: _____

5. _____YES _____NO As of the date of this consent form, do you have any pending charges against you?

If yes, please provide details below:

State _____ County: _____ Date of Arrest: _____

Details of pending charges: _____

This section is to be used to list all counties and states of residence since high school graduation or age 18.

City/Town County State

I hereby certify that all information provided in this consent form is true, correct, and complete. If any information proves to be incorrect or incomplete, I understand that grounds for canceling of any and all offers of employment/volunteerism will exist and may be used at the discretion of the district.

Signed this the _____ day of _____, 20_____.

Applicant (print name) _____

Applicant's Signature _____